

MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WELLSVILLE HELD ON DECEMBER 13, 2010 AT 7:00 PM IN THE TRUSTEES ROOM OF THE MUNICIPAL BUILDING, 156 NORTH MAIN STREET, WELLSVILLE, ALLEGANY COUNTY, NEW YORK.

PRESENT: Mayor: James Cretekos
Trustees: Michael Dunaway, Jamie Herman, Tom Hayden
DPW: Brad Mattison
Atty: Dan Synakowski
Police Chief: Steve Mattison

ABSENT: Trustee Tink LaForge

VISITORS: Bob Sobeck, Alfred Housing, Ron Taylor, Town of Wellsville, Brian Quinn, Reporter

The meeting opened with the pledge to the flag led by Trustee Dunaway.

Mayor Cretekos called the meeting to order and announced the first order of business would be the approval of the minutes of the previous regular meeting and the public hearing. On hearing no corrections to the minute they were approved for filing as presented.

VISITORS:

1. Bob Sobeck of the Alfred Housing announced that Alfred Housing along with Monica Dean, Executive Director with the Andover Historic Preservation Corp., would be writing small city grants for the Town and Village of Wellsville.
2. Dr. Greg Gunzburger voiced his opinions and concerns regarding the Municipal Building vs the Bank Building. Mayor Cretekos stated the Village is being pro-active by looking to better serve the community. Meaning the most available parking and and easier to access the building for the handicap. Trustee Herman and Trustee Dunaway stated that concerns brought forward by Greg Gunzburger, are all the same concerns the Board has discussed. Trustee Herman stated this is one reason the Board is having a feasibility study done.

MAYOR'S BUSINESS:

1. Mayor Cretekos announced that all supervisors from all departments are to notify the Clerk's office when they are going to be away from work.
2. Mayor Cretekos stated the salt and sand shed landfill contract with the Town of Wellsville is tabled until the next board meeting, Monday, December 27, 2010.
3. Mayor Cretekos stated he would bring up at the next board meeting, forming a Finance Committee.

TRUSTEES BUSINESS:

HERMAN:

1. Requested approval for having a Christmas luncheon for all employees to be held at the water and light garage from 10 AM to 1 PM on Friday, December 17th, 2010. A motion made by Trustee Herman and seconded by Trustee Hayden. Carried.
2. Commented the DPW staff and the Beautification Committee, along with the Music on the Lawn Committee for the holiday decorations.

3. Trustee Herman stated the minutes from the Fire Board's meeting on November 15, 2010, were received.
4. Trustee Herman stated the financial report showing September 01 thru November 30, 2010, was received from Dyke Street Engine Co. #2.
5. Trustee Herman and the Village Clerk have come to an agreement as to the fire departments financial form that will be used by all fire departments.
6. Requested executive session for 1 contractual matter and 1 personnel matter.

DUNAWAY:

1. Requested transfer from F8310.124 to F8340.110 in the amount of \$5,234.00, from G8110.124 to G8120.110 in the amount of \$5,234.00, and from A9015.800 to A1440.102 in the amount of \$7,840.00. The purpose of this transfer is to cover Brad Mattison's salary. A motion made by Trustee Herman and seconded by Trustee Hayden. Carried.
2. Trustee Dunaway discussed the renewal of Hyland Landfill Facility agreement at \$0.02/gallon. Trustee Dunaway was asking the Board authorization for the Director to execute if approved. Trustee Herman stated the DPW should look into any safe-guard features and to check on the liability. Trustee Dunaway, Bill Whitfield, Direct of Public Works, and Brad Mattison, General Supervisor, to add the safe guard feature(s) and will check on the liability. Village Attorney, Dan Synakowski, will look over the contract. A motion made by Trustee Dunaway and seconded by Trustee Herman. Carried.
3. Presented the Board with a quote from Miller & Richard Masonry to weatherize the Police Department building for winter at \$650.00. Cost would include cleaning and caulking cracks that have appeared over recent months. Present budget does not have the monies to cover cost. Mayor Cretokos stated maybe making this contingent. A motion made by Mayor Cretokos and seconded by Trustee Dunaway. Carried.
4. Requested executive session for contractual matter.

HAYDEN:

None

LAFORGE:

Absent

DEPARTMENT REPORTS:

POLICE DEPT:

1. Mayor Cretokos signed a contract with Allegany County Stop DWI for 2011 Contract Agreements for Special Patrols.
2. Chief Mattison gave a letter of accreditation to Sergeant Mark Bierman for an outstanding job keeping the Police Dept. up to standards.

VILLAGE ATTY:

1. Merriam Heights Street dedication and the retention pond project was given the OK

to proceed. Trustee Herman made a motion and seconded by Trustee Dunaway. Carried. Mayor Cretkos signed the contract and returned it back to the Village Attorney.

CLERK/TREASURER:

1. Acceptance and approval of the vouchers as listed in abstract of vouchers dated December 13, 2010. Trustee Herman made a motion and seconded by Trustee Dunaway. Carried.
2. Approval of chargeback of General Fund check number 26898 in the amount of \$72.54 due to check being lost. It remains unpaid and the vendor has been notified That a replacement check will be issued with the 12/13/2010 abstract. Trustee Dunaway made a motion and seconded by Trustee Hayden. Carried.
3. Approval of chargeback of Trust Fund checks 31111, 31136, 31158 and 31182 each In the amount of \$71.82 – total amounting to \$278.28 due to the checks being lost. all of the checks remain unpaid and the vendor has been notified that a replacement check will be issued with the 12/13/2010 abstract. Trustee Dunaway made a motion and seconded by Trustee Herman. Carried.
4. Approve the November month-end Financial Statements, General Journal Entries, DPU Account Adjustments, Inter-fund Transactions, and Treasurer's Report. Trustee Dunaway mad a motion and seconded by Trustee Hayden. Carried.
5. Received notification from the Hartford Insurance Company regarding the State of New York Notice of Compliance Update to form DB120. Effective immediately, the State will no longer all the Notice of Compliance to have an open end date or "until Cancelled" end date. This form should be hung in a conspicuous area for all employees to view.

On a motion by Trustee Herman and seconded by Trustee Dunaway the board moved out of the Regular Session into the Executive Session at 7:33 PM.

On a motion by Trustee Dunaway and seconded by Trustee Hayden the board moved out of Executive Session and back to Regular Session at 7:48 PM.

Trustee Dunaway made a motion to authorize the Village Clerk to pay the IRS 941 Form contingent to the Clerk speaking to the IRS about the electronic payments made. Seconded by Trustee Hayden.

The meeting was adjourned at 7:49 PM on a motion made by Trustee Hayden and seconded by Trustee Dunaway.

Respectfully submitted,

Kathy Kinder
Village Clerk