

**MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WELLSVILLE HELD ON FEBRUARY 8, 2010 AT 7:00 PM IN THE TRUSTEES ROOM OF THE MUNICIPAL BUILDING, 156 NORTH MAIN STREET, WELLSVILLE, ALLEGANY COUNTY, NEW YORK.**

**PRESENT:** Mayor: James Cretelos  
Trustees: Judy Lynch, Laurie Hennessy, Jamie Herman, and Tink LaForge  
Police Chief: Steve Mattison  
Village Atty: Dan Synakowski  
Director PW: William Whitfield

**ABSENT:** None

**VISITORS:** Christopher Eldridge, Greg Day, Becky Sutton, Brian Johnson, Shawn Mills, Ronald Taylor, and Michael Nye.

The meeting opened with the pledge to the flag led by Trustee Herman.

**Mayor Cretelos called the meeting to order and announced the first order of business would be the approval of the minutes of the previous regular meeting. On hearing no corrections to the minutes they were approved for filing as presented.**

**MAYORS BUSINESS:**

1. Announced that from this meeting forward any individual who has business before the board is to request their name put on the agenda. For the general public who may attend meetings they will have an opportunity at the end of the regular meeting agenda and prior to any executive session to speak on any topic that they wish, as long as there is no disturbance/profanity/disrespect shown towards the board. This open forum will last for no more than 10 minutes each meeting.
2. A proclamation setting March 12, 2010 as "World Kidney Day" in Wellsville, NY was read.
3. **The mayor made a motion to approve the amendment to the existing 'Procurement Policy' to agree with changes already made by the State to Section 1, subsection 1 of section 103 of the General Municipal Law. Trustee LaForge seconded the motion and the amendment was approved.**
4. The mayor indicated that he has requested that the Treasurer provide a status report to him regarding the amount of 2010 budget that has been expended so far this fiscal year to see if there are any areas that need contained so they do not go over budget.

## **TRUSTEES BUSINESS:**

### **HERMAN:**

- 1) He distributed an updated Communication Center Closure Proposal; he indicated that the proposal was a product of discussions with Chief Mattison.
- 2) Requested executive session for a contractual matter.

### **HENNESSY:**

- 1) Requested executive session for a personnel issue.

**LYNCH:** Nothing

### **LAFORGE:**

- 1) **Indicated that they had interviewed several applicants for the Heavy Equipment Mechanic position. He made a motion that the Village extends an employment offer to Joshua Brown at Grade 8, Step 1 with a starting salary of \$15.49 per hour (conditioned on an acceptable pre-employment physical and a 120 day probationary period. He indicated that Mr. Brown possesses the appropriate tools and CDL license. Trustee Herman seconded the motion and the recommendation was approved.**

## **DEPARTMENT REPORTS:**

### **FIRE DEPARTMENT:**

1. Reported the receipt and filing of the McEwen Hose Co. January 2010 income and expense report as it pertains to the Village funding.

### **POLICE DEPARTMENT:**

1. Ongoing complaints regarding non-functioning parking meters were discussed. It was agreed that when a meter is reported not functioning the Village Clerk will attempt to determine the cause and if it needs to be rectified it will be taken care of and the police department will be notified of the resolution.
2. Thanks were conveyed to all departments within the Village who assisted during the power outage. Specific appreciation was given to the timely placement of generators to power the downtown traffic signals.
3. The board was made aware of a recent problem that existed within the Village regarding a firm that was going door-to-door soliciting customers to change to another energy provider. It was felt that the current local law did not require this form of solicitor to be licensed by the Village. The Village Attorney is to review the current law and recommend any appropriate changes.

**DPW:**

- 1. Request authorization to send letter to Hyland confirming acceptance of Leachate Agreement for 2010 at \$.02/gallon. On a motion by Mayor Cretekos and second by Trustee LaForge the request was approved.**
- 2. Requested the transfer of \$500.00 in appropriations from A1990.400 – Contingency to A3420.209 – Fire Headquarters Equipment to cover the cost of a new hot water tank at the Fire Hall. On a motion by Trustee LaForge and second by Trustee Herman the request was approved.**
3. The board was notified of the receipt of the FEMA approval on the Madison Creek Culvert Replacement Project. It was indicated that the pre-engineering costs were approved not to exceed \$4,500.00.
- 4. Authorization was requested to enter into an agreement with Hunt Engineers to provide engineering services for the Madison Creek Culvert Replacement Project not to exceed \$72,000.00. The total project is initially projected to come in at approximately \$400,000.00 including engineering services. The actual local share will be 12.5% of the actual expenditures with the completion of the project anticipated for 2011. On a motion made by Mayor Cretekos and second by Trustee Hennessy the authorization was granted.**
5. The public was reminded that due to Monday February 15, 2010 being President's Day the Monday garbage customers will be picked up on Tuesday February 16, 2010.

**CLERK TREASURER:**

- 1. Acceptance and approval of the vouchers listed in Abstract #17 dated February 8, 2010 were approved on a motion by Mayor Cretekos and second by Trustee Hennessy as follows, with Trustee Lynch voting not to approve:**

<u>Fund</u>	<u>Amount</u>	<u>Vouchers</u>
A	\$ 32,226.10	771 – 816
CD	5,000.00	1
CT	17,470.14	30 – 33
EE	29,493.37	422 – 437
F	7,141.99	376 – 396
G	9,932.15	392 – 420
R	2,378.61	123 – 126
TA	<u>12,928.09</u>	17 – 18
TOTAL	\$116,570.45	

- 2. Requested acceptance of the January 31, 2010 Bank Statements. On a motion made by Mayor Cretekos and second by Trustee Hennessy the reports were accepted and filed.**

3. Notification that the month-end Treasurer's Report, Financial Statements, General Journal Entries for all funds and the Adjusting Entries for the Utilities for the month of January 2010 are available for review.
4. **Request approval of budget modifications necessary to record the federal grant award receive to cover the cost of the new computer and camera equipment funded through the Department of Justice Byrnes Grant; A4389 – Federal Aid, Other Public Safety \$7,960.78, and A3120.201 – Radios/Computers \$3,934.65 and A3120.204 – Video Cameras \$4,026.13. On a motion made by Mayor Cretelos and second by Trustee LaForge the modifications were approved. The board was informed that the funds had already been received from the grant to cover the cost of the equipment.**
5. The board was informed that the preliminary budget worksheets had been distributed to all departments on February 8, 2010 and as soon as the initial data from the departments has been inputted into the budget program they would receive the information.

**PUBLIC COMMENT:**

Becky Sutton from the Wellsville Ambulance Corp. requested a copy of the proposal that was distributed earlier by Trustee Herman.

No other comments were offered by those in attendance.

**On a motion by Trustee LaForge and second by Trustee Hennessy the board moved out of the regular session into the executive session at 7:34 PM.**

**On a motion by Trustee Herman and seconded by Trustee LaForge the Board moved out of Executive Session and back to Regular Session at 8:36 PM.**

**The meeting was adjourned at 8:36 PM on a motion made by Trustee LaForge and second by Trustee Hennessy.**

Respectfully submitted,

Darrell Caldwell  
Village Clerk/Treasurer