

**Capital Purchase Plan  
General Fund**

**Proposed**

Equipment/Project	TYPE	TYPE	PROP 13-14	FINAL 12-13	YEAR	NOTES
Mechanics Tool Setup	E	U	\$ 20,000	\$ -	'13/14	Buy, eliminate tool allow - getting appraisal
Tanker for Landfill	E	U	\$ 40,000	\$ 40,000	'13/14	1975 Freuhauf D-58; federal list?
D-7 Leaf Box	E	U	\$ 5,000	\$ -	'13/14	Sell D-5 (\$10-20k)
WPB Telephone System	C	N	\$ 7,500	\$ 15,000	'13/14	Sys cannot accept messages? T Lacher study
WPB Renovations	C	N	\$ 12,500	\$ -	'13/14	Floors/Cabinets (book,squad,chief)
WPB Boiler	C	N	\$ 30,000	\$ 50,000	'13/14	Incl plumbing for zones, ASC do work?
Unmarked WPB/AWD Car	E	N	\$ 25,000	\$ -	'13/14	Lt & Sgt vehicle; 2006 becomes backup
Unmarked WPB Chief	E	N	\$ -	\$ 25,000	'13/14	Replace 2008 Chevy; HYBRID veh prg per letter
WPB Wall Repair	C	N	\$ 5,000	\$ -	'13/14	Slurry seal should last a few years
Fire Hall Boiler	C	N	\$ 50,000	\$ 50,000	'14/15	Incl plumbing for zones, ASC do work?
3 Ton Dump/Plow Truck	E	N	\$ 90,000	\$ -	'14/15	Replace D-4 w larger ( no 1tons); Sell D-4 \$5k
WPB Roof Repair	C	N	\$ 65,000	\$ -	'15/16	New or patch (\$10k-5yrs)? \$2k repair this year
Loader Unit*	E	U	\$ 34,000	\$ 70,000	'15/16	1996 John Deere D-20; share 1/2 w Town
Salt Barn	C	N	\$ 75,000	\$ 150,000	'16/17	Replace barn; bargain w town to share!
Street Sweeper	E	N	\$ -	\$ 200,000	'16/17	1997 Mack D-22; Rent for season instead!
Small Dozer*	E	N	\$ -	\$ -	'16/17	Replace D-6 Dozer w smaller; share w Town
10-wheeler Dump Truck*	E	U	\$ 60,000	\$ -	'17/18	Replace D-18 10-whr or ask County to haul
Plow/Sand Dump Truck	E	N	\$ 150,000	\$ 100,000	'17/18	2000 International D-15; smaller 5500 Series
Unmarked WPB SUV/Car	E	N	\$ 25,000	\$ -	'19/20	2013/14 purchase replacement
Unmarked WPB Chief	E	N	\$ 20,000	\$ -	'20/21	2014/15 purchase replacement
4x4 Pick Up Truck	C	N	\$ 31,000	\$ -	'20/21	Replace D-2 & D-3; downsize to one vehicle
<b>TOTALS</b>			\$ 745,000	\$ 700,000		Can we rent town equip like grader, dozer?

\* = Share with Town or rent?

WPB Items: Chief & Sgt vehicle replaced every 5 years

Est Available Reserves	\$ 450,000	Beg Balance @ 12-1-12; \$350K E/\$100K C
(predicted board decision)	\$ 25,000	Additional Funds @ 5-31-13
(less any new financing)	\$ 35,000	Additional Funds @ 5-31-14
	\$ 35,000	Additional Funds @ 5-31-15
	\$ 35,000	Additional Funds @ 5-31-16

**Capital Purchase Plan  
General Fund**

**Proposed**

\$	35,000	Additional Funds @ 5-31-17
\$	35,000	Additional Funds @ 5-31-18
\$	35,000	Additional Funds @ 5-31-19
\$	35,000	Additional Funds @ 5-31-20
\$	35,000	Additional Funds @ 5-31-21
		However, should have remaining
		balance for future needs.
<b>Total Available Reserves</b>	<b>\$ 755,000</b>	

Note: Capacity for additional debt almost non-existent since annual budget with the tax cap would have to absorb any new debt. In 2018 about \$20k in annual GF debt will come off the budget and in 2019 an additional \$30k in annual GF debt will come off which may help eventually. For example, the 2017/18 plow might be able to be a bond issue versus a use of reserves.

This list includes a major commitment to the WPD building location with the hope of obtaining Uniform Court System funds to add on a court area to address long-term needs.

Action Steps: Deaccessioning as much underutilized equipment as possible is a viable strategy to help raise equipment reserves as is finding used equipment and sharing equipment with other funds and municipalities. Currently we have roughly 50 vehicles for roughly 50 employees. That does not mean we have too many vehicles necessarily but it means we could have some seldomly used vehicles that could be deaccessioned which we did not address last year.

**Capital Purchase Plan  
General Fund - Muni Building**

**Proposed**

<b>Equipment/Project</b>	<b>TYPE</b>	<b>TYPE</b>	<b>PROP 13-14</b>	<b>FINAL 12-13</b>	<b>YEAR</b>	<b>NOTES</b>
156 N Main Boiler*	C	N	\$ 50,000	\$ 50,000	'13/14	Incl plumbing for zones, ASC do work?
156 N Main Repairs*	C	N	\$ 100,000	\$ 100,000	'15/16	Final decision on bldg; incl new roof, elevator

TOTALS                                   \$ 150,000   \$ 150,000

\* = Will Town begin to assist with a long-term commitment to the municipal building?

Est Available Reserves	\$ 125,000	Beg Balance @ 12-1-12
(predicted board decision)	\$ -	Additional Funds @ 5-31-13
(less any new financing)	\$ -	Additional Funds @ 5-31-14
	\$ -	Additional Funds @ 5-31-15
	\$ -	Additional Funds @ 5-31-16
	\$ -	Additional Funds @ 5-31-17
	\$ -	Additional Funds @ 5-31-18
	\$ -	Additional Funds @ 5-31-19
	\$ -	Additional Funds @ 5-31-20
	\$ -	Additional Funds @ 5-31-21

Total Available Reserves           \$ 125,000   \$ -  
However, should have remaining balance for future needs.

**Capital Purchase Plan  
General Fund - Fuel Farm**

**Proposed**

<b>Equipment/Project</b>	<b>TYPE</b>	<b>TYPE</b>	<b>PROP 13-14</b>	<b>FINAL 12-13</b>	<b>YEAR</b>	<b>NOTES</b>
A - Close Fuel Farm	C	NA	\$ 125,000	\$ 125,000	'18/19	Must make FF decision; either A OR B
B - Above Ground Tanks	C	N	\$ -	\$ -	'18/19	Would cost \$250,000 - tanks free if state K? Study needs to be completed to determine if we save enough with group purchase to continue FF or should raise more funds to cover additional \$125,000 investment
<b>TOTALS</b>			\$ 125,000	\$ 125,000		

\* = Shared with School & Town

Est Available Reserves (predicted board decision) (less any new financing)	\$ 32,000	Beg Balance @ 12-1-12
	\$ 15,000	Additional Funds @ 5-31-13
	\$ 15,000	Additional Funds @ 5-31-14
	\$ 15,000	Additional Funds @ 5-31-15
	\$ 15,000	Additional Funds @ 5-31-16
	\$ 15,000	Additional Funds @ 5-31-17
	\$ 15,000	Additional Funds @ 5-31-18
	\$ 15,000	Additional Funds @ 5-31-19
	\$ 15,000	Additional Funds @ 5-31-20
	\$ 15,000	Additional Funds @ 5-31-21
<b>Total Available Reserves</b>	\$ 167,000	However, should have remaining balance for future needs.

## Capital Purchase Plan

### Water Fund

#### Proposed

Equipment/Project	TYPE	TYPE	PROP 13-14	FINAL 12-13	YEAR	NOTES
Pickup Truck	E	N	\$ 25,000	\$ 22,000	'13/14	2000 Chevrolet D-8 (Sell D-8 for \$3K)
4x4 Pickup Truck	E	N	\$ 35,000	\$ -	'16/17	2002 Pickup 4x4 D-14 (Gardner team)
Dump Truck	E	N	\$ 70,000	\$ 70,000	'16/17	1996 Ford F-700 L-8
Pickup Truck	E	N	\$ 25,000	\$ -	'16/17	Replace L-5 Truck (Harris team)
Excavator	E	U	\$ 80,000	\$ 80,000	'17/18	1994 Caterpillar L-10
Flatbed Truck	E	U	\$ 25,000	\$ -	'18/19	Replace L-1 Hauler
C-900 PVC Line Replace	C	N	\$ 160,000	\$ 160,000	Ongoing	Need to replace over 25 years/\$4M (currently replacing piecemeal as needed - what do other municipalities do?)
<b>TOTALS</b>			<b>\$ 420,000</b>	<b>\$ 332,000</b>		<b>Sell L-9 and L-11?</b>

Create Long-term rate schedules too so that rate increases are incremental

Est Available Reserves	\$ 75,000	Beg Balance @ 12-1-12
(predicted board decision)	\$ 60,000	Additional Funds @ 5-31-13
(less any new financing)	\$ 75,000	Additional Funds @ 5-31-14
	\$ 75,000	Additional Funds @ 5-31-15
	\$ 75,000	Additional Funds @ 5-31-16
	\$ 250,000	Additional Funds @ 5-31-17
	\$ 250,000	Additional Funds @ 5-31-18
	\$ 90,000	Additional Funds @ 5-31-19
	\$ 90,000	Additional Funds @ 5-31-20
	\$ 90,000	Additional Funds @ 5-31-21
<b>Total Available Reserves</b>	<b>\$ 1,130,000</b>	However, should have remaining balance for future needs.

Note: In 2014 about \$15k in annual water debt will come off the budget from the leased backhoe.

In 2017 about \$160k in annual water debt will come off the budget from a bond repayment which should be available to build back up reserves. Also, collecting additional revenue for the purpose of replacing water meters which does not show on this report.

Action Steps: Fund has added advantage of being able to increase fees to create revenue when needed.

Water Fund surplus can potentially help with general fund deficits. Try to find market for excess capacity and create additional surplus that could be moved to the general fund. Increase rates to help build reserves.

# Capital Purchase Plan

## Sewer Fund

### Proposed

Equipment/Project	TYPE	TYPE	PROP 13-14	FINAL 12-13	YEAR	NOTES
Mechanical Pumps	C	N	\$ 15,000	\$ 150,000	'13/14	3 Pump Upgrades
10-Wheeler	E	U	\$ 45,000	\$ 80,000	'13/14	1992 Dump Truck
Tractor/Loader	E	U	\$ 40,000	\$ 120,000	'13/14	1972 John Deere Tractor; MS re used \$25K
Boiler	C	N	\$ 50,000	\$ 50,000	'14/15	ASC do work? Also looking at grants
Drying Bed Roof	C	N	\$ 20,000	\$ -	'14/15	Replace roof on Drying Bed Building
Mechanical Drive	C	N	\$ 65,000	\$ -	'14/15	Upgrade Mechanical Drive
Mechanical Drive	C	N	\$ 65,000	\$ -	'15/16	Upgrade Mechanical Drive
Jet Cleaner	E	N	\$ 50,000	\$ -	'16/17	Replace D-40; Sewer Jet Cleaner
Tractor	E	N	\$ -	\$ 125,000	'17/18	No longer needed; Landfill under GF
Lawn Mower	E	N	\$ 15,000	\$ -	'19/20	Lawn Mower
Pickup Truck	E	N	\$ 29,000	\$ -	'21/22	Replace D-8 Pickup Truck
<b>TOTALS</b>			<b>\$ 394,000</b>	<b>\$ 525,000</b>		

Est Available Reserves	\$ 435,000	Beg Balance @ 12-1-12
(predicted board decision)	\$ 20,000	Additional Funds @ 5-31-13
(less any new financing)	\$ 20,000	Additional Funds @ 5-31-14
	\$ 20,000	Additional Funds @ 5-31-15
	\$ 20,000	Additional Funds @ 5-31-16
	\$ 20,000	Additional Funds @ 5-31-17
	\$ 20,000	Additional Funds @ 5-31-18
	\$ 20,000	Additional Funds @ 5-31-19
	\$ 75,000	Additional Funds @ 5-31-20
	\$ 75,000	Additional Funds @ 5-31-21
<b>Total Available Reserves</b>	<b>\$ 725,000</b>	However, should have remaining balance for future needs.

Note: In 2020 about \$75k in annual sewer debt will come off the budget from a bond repayment which is obviously too late to impact this seven-year plan. In 2014 the sewer fund portion of the backhoe will be paid off which will have minimal impact (\$5k/year). Fund is only fund that is also creating a meaningful surplus on an annual basis but that is due to leachate fees.

Fund has added advantage of being able to increase fees to create revenue when needed. Unfortunately this is a stand-alone fund and excess cannot be used to assist with any other fund other than to provide inter-municipal financing. Could purchase shared equipment from sewer fund and charge fee to other funds for use of equipment.

Action Steps: Continue building reserves because leachate fee revenue could cease changing budget and requiring an increase in fees to balance. If fund continues with strong reserve balance could use to purchase some shared equipment for another fund lacking reserves.

## Capital Purchase Plan

### Refuse Fund

#### Proposed

Equipment/Project	TYPE	TYPE	PROP 13-14	FINAL 12-13	YEAR	NOTES
Yard Packer (22); garbage	E	U	\$ 140,000	\$ 140,000	'17/18	2002 Peterbilt D-10 (used?); pushing luck
Yard Packer Body	E	U	\$ 73,000	\$ 73,000	'17/18	2002 Peterbilt D-10 Body (used?)
Yard Packer (7); recycling	E	U	\$ 100,000	\$ 100,000	'18/19	2002 GMC D-9 (used?)
Yard Packer Body	E	U	\$ 40,000	\$ 40,000	'18/19	2002 GMC D-9 Body (used?)
						May subcontract if service would be less exp than the increases needed to cover capital purchases, although keep in mind we still need to charge a fee to cover admin
						When Allegany County landfill closes in 2 yrs county may open up alternatives
<b>TOTALS</b>			<b>\$ 353,000</b>	<b>\$ 353,000</b>		
Est Available Reserves			\$ 100,000			Beg Balance @ 12-1-12
(predicted board decision)			\$ 32,500			Additional Funds @ 5-31-13 +\$.50 fee
(less any new financing)			\$ 32,500			Additional Funds @ 5-31-14
			\$ 32,500			Additional Funds @ 5-31-15
			\$ 32,500			Additional Funds @ 5-31-16
			\$ 32,500			Additional Funds @ 5-31-17
			\$ 32,500			Additional Funds @ 5-31-18
			\$ 32,500			Additional Funds @ 5-31-19
			\$ 32,500			Additional Funds @ 5-31-20
			\$ 32,500			Additional Funds @ 5-31-21
Total Available Reserves			\$ 392,500			However, should have remaining balance for future needs.

Note: Unfortunately this is a stand-alone fund and excess cannot be used to assist with any other fund other than to provide inter-municipal financing. Could purchase shared equipment from refuse fund and charge fee to other funds for use of equipment.

Action Steps: Determine if need exists for two new packers; seems like recycling won't get as much use can we find another solution? Increase monthly rate to build reserves bc they haven't been increased since 2004 or earlier (incrementally up to \$1 each year). Could outsource before capital investment required, however, about 40% of monthly fee is needed for administration portion.

**Capital Purchase Plan  
Electric Fund**

**Proposed**

<b>Equipment/Project</b>	<b>TYPE</b>	<b>TYPE</b>	<b>PROP 13-14</b>	<b>FINAL 12-13</b>	<b>YEAR</b>	<b>NOTES</b>
New Hybrid Bucket	E	N	\$ -	\$ -	'13/14	MAP Program; Sell 2002 Chevy L-17 \$5k
Vossler Substation**	C	N	\$ -	\$ -	'13/14	2 Trans/8 brks/ 3 regulators; \$2.5M RATE ADJ
Car1 SUV Replace	E	N	\$ -	\$ -	'13/14	MAP Program; New BW w old to BM
Lawn Mower	E	N	\$ 12,000	\$ -	'13/14	Replace John Deere
4x4 Plow Pickup Truck*	E	N	\$ 4,500	\$ 28,000	'14/15	2003 Ford 4x4 L-11 (Sell D-3 to Elect Fund)
Quad Cab (C-4/L-17)	E	N	\$ -	\$ 21,000	'15/16	2002 Chevrolet Van L-17; (MAP Program?)
Digger Truck	E	N	\$ 130,000	\$ 130,000	'16/17	1996 Ford Digger L-16
Large Bucket Truck*	E	N	\$ -	\$ -	'16/17	MAP Prig Replace Lg Bucket (Sell old \$30k)
Niles Transformer	C	N	\$ -	\$ -	'16/17	1960 vintage transformer; \$1.5M RATE ADJ
4x4 Pickup Truck*	E	N	\$ 33,000	\$ -	'20/21	Possible MAP if still in effect
Lawn Mower	E	N	\$ 14,000	\$ -	'21/22	
Portable Generators	E	N	\$ 16,000	\$ -	'21/22	Replace old units
<b>TOTALS</b>			\$ 209,500	\$ 179,000		

\* = Possible purchase from IEEP for Hybrid vehicle at no cost if okay to put through electric PPAC

\*\* = Paid for through Rate Review

Est Available Reserves	\$ 230,000	Beg Balance @ 12-1-12
(predicted board decision)	\$ 25,000	Additional Funds @ 5-31-13
(less any new financing)	\$ 25,000	Additional Funds @ 5-31-14
	\$ 25,000	Additional Funds @ 5-31-15
	\$ 25,000	Additional Funds @ 5-31-16
	\$ 25,000	Additional Funds @ 5-31-17
	\$ 25,000	Additional Funds @ 5-31-18
	\$ 25,000	Additional Funds @ 5-31-19
	\$ 25,000	Additional Funds @ 5-31-20
	\$ 25,000	Additional Funds @ 5-31-21
<b>Total Available Reserves</b>	\$ 455,000	However, should have remaining balance for future needs.

Note: In 2020 about \$25k in annual electric debt will come off the budget from a bond repayment which will add some small assistance but after this seven year planning period is over.

Action Steps: Use MAP program to pay for hybrid vehicles if possible. Must get base rate adj very soon and get additional adj to handle big capital projects three years apart; can't handle big projects w/o rate adjs.