

MINUTES OF A BOARD MEETING OF THE VILLAGE OF WELLSVILLE BOARD OF TRUSTEES
HELD ON FEBRUARY 10, 2020, AT 6:00 PM IN THE TRUSTEES' BOARD ROOM, 23 NORTH
MAIN STREET, ALLEGANY COUNTY, WELLSVILLE, NEW YORK.

PRESENT: Mayor: Randy Shayler
Deputy Mayor: Jeff Monroe
Trustees: Jeremy Cole, Mike Roeske
Dir. DPW: Bill Whitfield
Fire Chief: Barney Dillie
Treasurer: Earl Johnson

ABSENT: Trustee: Ed Fahs
Police Chief: Tim O'Grady

VISITORS: Lt. Derrick Purvis; Eric Welninski; Patricia Graves, Town Liaison; Kathryn
Ross, The Spectator

The meeting opened at 6:00 pm with the pledge to the flag led by Treasurer Earl Johnson.

Trustee Roeske requested acceptance of the minutes from the Regular Meeting held on
January 27, 2020; Trustee Cole seconded the motion. Carried.

MAYOR'S BUSINESS:

1. Mayor Shayler took a moment to thank Treasurer Earl Johnson for all his
dedication and hard work for the Village. He wished him well as he moves to
Rochester with his new wife and new job at Roberts Wesleyan College.
2. Mayor Shayler presented the 2019 Holiday Meter Money donation check for
\$2,800 to Lt. Derrick Purvis, for the Salvation Army's Red Bucket drive. The
Mayor explained to Lt. Purvis the annual donation process and how the Board
of Trustees chose the Salvation Army as this year's non-profit recipient.

TRUSTEES' BUSINESS:

COLE:

1. Trustee Cole made a motion to accept and approve the vouchers as listed in
the Abstract of Vouchers dated February 10, 2020. Trustee Roeske seconded
the motion. Carried.

MONROE:

1. Trustee Monroe made a motion to accept and approve CDBG WWTP \$1M
Grant Resolution (#19/20-8) to name William Whitfield, Director of DPW, as
the project Certified Officer. Trustee Cole seconded the motion. Carried.

RESOLUTION NO 19/20-8
OF THE VILLAGE BOARD OF TRUSTEES
TO DESIGNATE CERTIFYING OFFICER AND
ENVIRONMENTAL RESPONSIBILITY CERTIFICATION

At a regular meeting of the Board of Trustees of the Village of Wellsville, New York held on February 10, 2020, the following resolution was adopted:

WHEREAS, the Village of Wellsville Village Board of Trustees (hereinafter referred to as Village Board) is working with the Office of Community Renewal (OCR) and completing a New York State Community Development Block Grant (CDBG) application to receive funds for the Village of Wellsville Wastewater Treatment Plant Improvements Project (hereinafter referred to as Action); and

WHEREAS, the Village Board understands that any project that includes CDBG funds must be assessed in accordance with the National Environmental Policy Act of 1969 (NEPA) and related authorities listed at 24 CFR Part 58; and

WHEREAS, as part of those regulations the Village Board must identify and designate a Certifying Officer and complete the Office of Community Renewal Form 2-1 “Designation of Certifying Officer”; and

NOW, THEREFORE BE IT RESOLVED that the Village Board does hereby designate William D. Whitfield, as the Certifying Officer responsible for all activities associated with the environmental review process to be completed in conjunction with NYS CDBG project awarded to the Village of Wellsville.

BE IT FURTHER RESOLVED, that the Certifying Officer is directed to sign the Office of Community Renewal Form 2-1.

Dated: February 10, 2020; this resolution shall take effect immediately.

Moved by Trustee Monroe; seconded by Trustee Cole.

The foregoing resolution was adopted by the Board of Trustees of the Village of Wellsville by roll call:

Trustee Cole	<u>AYE</u>	Trustee Fahs	<u>absent</u>
Trustee Monroe	<u>AYE</u>	Trustee Roeske	<u>AYE</u>
Mayor Shayler	<u>AYE</u>		

I, Wendy Seely, do hereby certify that Resolution #19/20-8 was passed at a meeting of the Board of Trustees of the Village of Wellsville, New York held on February 10, 2020, and is incorporated in the original minutes of that said meeting, and that said Resolution has not been altered, amended or revoked and is in full force and effect.

Certified by the Village Clerk

- Trustee Monroe made a motion to accept and approve CDBG WWTP \$1M Grant Resolution (#19/20-7) to name the Code Enforcement Officer as the grant Fair Housing Officer. Trustee Cole seconded the motion. Carried.

**RESOLUTION NO 19/20-7
OF THE VILLAGE BOARD OF TRUSTEES**

RESOLUTION TO AFFIRMATIVELY FURTHER FAIR HOUSING

At a regular meeting of the Board of Trustees of the Village of Wellsville, New York held on February 10, 2020, the following resolution was adopted:

WHEREAS, the Village of Wellsville Village Board of Trustees (hereinafter referred to as Village Board) is familiar with Title VIII, Civil Rights Act of 1968, the Fair Housing Amendment Act (FHAA), commonly referred to as the Fair Housing Act, and the NYS Human Rights Law; and

WHEREAS, the Village Board reaffirms its support for fair housing opportunities for all persons which prohibits discrimination in the sale, rental and financing of dwellings and other housing-related transactions based on race, color, national origin, religion, sex, familial status, disability, creed, age, sexual orientation, marital status or military status; and

WHEREAS, the Village Board will administer programs and activities related to housing and urban development in a manner to affirmatively further fair housing including making complaint forms available upon request and designating December as Fair Housing Month to raise awareness.

NOW THEREFORE BE IT RESOLVED, that the Village Board agrees to commit to fair housing within its jurisdiction causing residents, owners of real estate, builders, developers and mortgage lenders to become aware of their respective responsibilities and rights under Fair Housing Legislation and other applicable laws or ordinance and the Village Board will substantially comply with all applicable Federal, State and Local Laws in their efforts to further fair housing, hereby designates December as Fair Housing Month in the Village of Wellsville and the Code Enforcement Officer as the Village of Wellsville Fair Housing Officer.

Dated: February 10, 2020; this resolution shall take effect immediately.

Moved by Trustee Monroe; seconded by Trustee Cole.

The foregoing resolution was adopted by the Board of Trustees of the Village of Wellsville by roll call:

Trustee Cole	<u>AYE</u>	Trustee Fahs	<u>absent</u>
Trustee Monroe	<u>AYE</u>	Trustee Roeske	<u>AYE</u>
Mayor Shayler	<u>AYE</u>		

I, Wendy Seely, do hereby certify that Resolution #19/20-7 was passed at a meeting of the Board of Trustees of the Village of Wellsville, New York held on February 10, 2020, and is incorporated in the original minutes of that said meeting, and that said Resolution has not been altered, amended or revoked and is in full force and effect.

Certified by the Village Clerk

- Trustee Monroe made a motion for authorization for the Mayor to sign agreement with Aqualogics Systems, Inc. to provide professional services for the programming and integration of a new SCADA System as part of the Wastewater Treatment Plant Upgrade Project. Trustee Cole seconded the motion. Carried.

4. Trustee Monroe made a motion to accept and approve the Application for a Special Event Permit from Dyke Street Engine Company #2 and Wellsville Fire Company for their Spring Chicken Bar-B-Que. The event will be located at the Dyke Street Engine Company #2 site at 89 E. Hanover Street, on Sunday, March 29, 2020 from 12:00 pm to 2:00 pm. Trustee Cole seconded the motion. Carried.
5. Trustee Monroe made a motion to accept and approve the Application for a Special Event Permit from Wellsville Fire Department for their 4th Annual 9-pin No Tap Scotch Doubles Bowling Tournament. The event will be located at BowlMOver Lanes, 64 East Dyke Street, Wellsville, on Saturday, March 7, 2020 beginning at 6:00 pm. This fundraiser will benefit the 2022 Fireman's Convention which will be hosted by Wellsville. Trustee Roeske seconded the motion. Carried.
6. Trustee Monroe requested a brief executive session for a contractual question.

ROESKE:

1. Trustee Roeske noted the need for Zoning Board of Appeals training, and that Village Attorney Rich Buck has offered to conduct that training. Mayor Shayler agreed to pursue this with Mr. Buck.
2. Trustee Roeske reported that the Planning Board is not going to continue to pursue their idea of making one-way streets behind the David A. Howe Library and in front of the Giant Food Mart, which they hoped to add parking spots on those streets. There was too much opposition from those locations, i.e. Jones Memorial Hospital enlightened the Planning Board on the obstacles they would face with the deliveries made by semi truck, as well as the Giant Food Mart executives describing the daily deliveries to the Giant Food Mart from various-sized delivery trucks there as well.

FAHS:

1. Trustee Fahs was not present.

POLICE DEPT:

1. Chief O'Grady was not present.

FIRE DEPT:

1. Trustee Monroe noted that Supervisor Alsworth will be presenting the Fire Contract to the Town Board at their meeting this upcoming Wednesday, February 12, 2020.

DPW:

1. Director Whitfield gave an update on the Niles Hill substation, noting that the bid process is in the works. Three companies so far have purchased plans and

specifications for the February 18th bid opening. Director Whitfield is hopeful to have a recommendation at the next Board meeting on the 24th of February.

2. Director Whitfield requested Board authorization to award chemical bids for the Water Treatment Plant as follows:
 - a. Trustee Roeske made a motion to accept and approve the Supply of Chlorine to JCI Jones Chemicals for \$85.00 per 150# cylinder. Trustee Monroe seconded the motion. Carried.
 - b. Trustee Roeske made a motion to accept and approve the Supply of Hydrofluosilic Acid to Amrex Chemical Co., Inc. for \$57.00 per 15 gallon carboy; the Supply of Sodium Carbonate to Amrex Chemical Co., Inc. for \$12.50 per 50# bag; and the Supply of Ortho/Polyphosphate to Amrex Chemical Co., Inc. for \$165.00 per 15 gallon carboy. Trustee Cole seconded the motion. Carried.
 - c. Trustee Cole made a motion to accept and approve the Supply of Polyaluminum Chloride to Gulbrandsen Technologies, Inc. for \$0.199 per pound. Trustee Roeske seconded the motion. Carried.
 - d. Trustee Roeske made a motion to accept and approve the Supply of Ferric Chloride to Kemira Water Solutions, Inc. for \$710.00 per dry ton. Trustee Monroe seconded the motion. Carried.
3. Director Whitfield updated the Board on the cost for tree removal to clear the electric feeder line to Meadowbrook Court. He got a quote the contractor could do, but since it involves 1,500 feet of involved trees, the price is over \$100K. Director Whitfield will approach that area's residents via letter to give alternatives.
4. Director Whitfield requested executive session to discuss the employment history of a certain employee.

TREASURER:

1. Treasurer Earl Johnson warmly addressed the Mayor and Board of Trustees, thanking them for the opportunity to work here at the Village for the past nine years. He additionally gave thanks to Mayor Judy Lynch, DPW Director Bill Whitfield, previous Village Clerk Kathy Kinder, Village Clerk Wendy Seely and Deputy Clerk Meghan Stonemetz, as well as all Village staff. Mayor Shayler added that the Village owes Earl a lot and appreciates all that he's done for the Village. Noting that Earl is not leaving the Village, but is going from the Village to new opportunities.

On a motion made by Trustee Monroe and seconded by Trustee Roeske, the Board moved out of regular session and into executive session at 6:23 pm. Carried.

On a motion made by Trustee Monroe and seconded by Trustee Roeske, the Board moved out of executive session and back into regular session at 6:42 pm. Carried.

Trustee Cole made a motion to promote Ryan Stisser to Electric Superintendent, contingent on successful completion of Civil Service requirements, per offer letter written on February 3 of this year, with a starting salary of \$66,500. Trustee Roeske seconded the motion. Carried.

Trustee Monroe made a motion to approve the permanent appointment of Barb Dodge to (part-time) Utility Clerk at her present salary. Trustee Roeske seconded the motion. Carried.

On a motion made by Trustee Monroe and seconded by Trustee Cole, the Board moved out of regular session and into executive session at 6:46 pm. Carried.

On a motion made by Trustee Cole and seconded by Trustee Monroe, the Board moved out of executive session and back into regular session at 7:19 pm. Carried.

On a motion made by Trustee Cole and seconded by Trustee Roeske, the meeting adjourned at 7:35. Carried.

Respectfully submitted,

Wendy Seely
Village Clerk