

MINUTES OF A BOARD MEETING OF THE VILLAGE OF WELLSVILLE BOARD OF TRUSTEES
HELD ON JANUARY 8, 2018, AT 6:00 PM IN THE DAVID A. HOWE LIBRARY, MONDAY CLUB
ROOM, 155 MAIN STREET, ALLEGANY COUNTY, WELLSVILLE, NEW YORK.

PRESENT: Mayor: Randy Shayler
Trustees: Jeremy Cole, Ed Fahs, Dawn Ketchner, Jeff Monroe
Dir. DPW: Bill Whitfield
Police Chief: Tim O'Grady
Treasurer: Earl Johnson
Village Atty: Dan Synakowski

VISITORS: Dale Foster, Gail Foster, Paula Stitely, Patty Johnson, Randy Johnson,
Sue Henry, Deb Marshall, Cynthia Ryan, Chris Potter

The meeting opened with the pledge to the flag led by Village Clerk Wendy Seely.

Mayor Shayler stated the first order of business is the acceptance of the minutes from the Regular Meeting held on December 11, 2017. Trustee Cole made a motion to accept the minutes and Trustee Fahs seconded the motion. Carried.

Mayor Shayler opened the floor to the visitors present. Patty Johnson, as before, spoke on their behalf. The group consists of the residents from the South Broad Street and Miller Street areas, revisiting their concerns of the heavy truck traffic in their area and what can be done to reduce it. Discussion began with Trustee Monroe who shared information he obtained from the County and the Town, including the bridge on South Broad Street, noting that it currently does not list a weight limit and that any further questions would have to be directed to the County or Town as the bridge is not in the jurisdiction of the Village. Chief O'Grady added that the speed trailer was placed there for a week earlier this month. The results indicated a total of 1,061 vehicles passing by, averaging 184 per day. The busiest times were between 8:00 am and 1:00 pm on weekdays, averaging 7 MPH with a maximum recorded speed of 53 MPH. Ms. Johnson relayed the group's concerns regarding what the zoning is; concerns of potential contamination resulting from the industrial past; the continued damage to the roads, bridge and yards; who owns and/or maintains the property at the end of their street; and wanting their dead end back.

MAYOR'S BUSINESS:

1. Mayor Shayler announced the total revenue received from the parking meters collected over the holidays was \$1,891.18, which will be donated to the Wellsville Development Corp. for beautification, etc. Trustee Cole made a motion to round the figure to \$1,900. Trustee Ketchner seconded the motion. Carried.

TRUSTEES' BUSINESS:

COLE:

1. Trustee Cole made a motion to accept and approve the vouchers as listed in the Abstract of Vouchers dated January 8, 2018. Trustee Fahs seconded the motion. Carried.

2. Trustee Cole made a motion to accept and approve the Treasurer's Report for December 2017. Trustee Ketchner seconded the motion. Carried.
3. Trustee Cole made a motion to accept and approve the Financial Report for December 2017. Trustee Fahs seconded the motion. Carried.
4. Trustee Cole made a motion to accept and approve Resolution #17/18-15, To Treat Water & Sewer Funds as Enterprise Funds.

**RESOLUTION NO 17/18-15
OF THE VILLAGE BOARD OF TRUSTEES**

TO TREAT WATER & SEWER FUNDS AS ENTERPRISE FUNDS

At a regular meeting of the Board of Trustees of the Village of Wellsville, New York held on January 8, 2018, the following resolution was adopted:

WHEREAS, the Village of Wellsville, New York, has adopted GASB Statement No. 34 entitled Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments, and

WHEREAS, this accounting standard establishes financial reporting standards for state and local governments including the treatment of governmental and enterprise funds, and

WHEREAS, the Village Board has decided to treat the General Fund as a governmental fund and all other funds as enterprise funds (Electric and Refuse Funds have already been treated as enterprise funds);

NOW, THEREFORE BE IT RESOLVED, that the Village of Wellsville designates the Water and Sewer Funds as enterprise funds and will use accrual accounting procedures to account for these funds under the GASB 34 regulations.

Dated: January 8, 2018; this resolution shall take effect immediately.

Moved by Trustee Cole; seconded by Trustee Ketchner.

The foregoing resolution was adopted by the Board of Trustees of the Village of Wellsville by roll call:

Trustee Cole	<u>Aye</u>	Trustee Fahs	<u>Aye</u>
Trustee Monroe	<u>Aye</u>	Trustee Ketchner	<u>Aye</u>
Mayor Shayler	<u>Aye</u>		

I, Wendy Seely, do hereby certify that resolution #17/18-15 was passed at a meeting of the Board of Trustees of the Village of Wellsville, New York, held on January 8, 2018, and is incorporated in the original minutes of that said meeting, and that said resolution has not been altered, amended or revoked and is in full force and effect.

Certified by the Village Clerk

5. Trustee Cole made a motion to accept and approve Resolution #17/18-16, To Create a Debt Reserve in the Refuse Fund.

**RESOLUTION NO 17/18-16
OF THE VILLAGE BOARD OF TRUSTEES**

TO CREATE A DEBT RESERVE IN THE REFUSE FUND

At a regular meeting of the Board of Trustees of the Village of Wellsville, New York held on January 8, 2018, the following resolution was adopted:

WHEREAS, the Village of Wellsville, New York, sold a Refuse Fund Truck with an existing bond that cannot be recalled prior to maturity, and

WHEREAS, the Village Board has decided to set up a Debt Service Reserve in the Refuse Fund with the proceeds from the sale and the additional funds from unrestricted fund balance.

NOW, THEREFORE BE IT RESOLVED, the Village of Wellsville Board of Trustees will set up a Debt Reserve Account in the amount of \$155,775 in the Refuse Fund in order to retire the outstanding equipment bond.

Dated: January 8, 2018; this resolution shall take effect immediately.

Moved by Trustee Cole; seconded by Trustee Fahs.

The foregoing resolution was adopted by the Board of Trustees of the Village of Wellsville by roll call:

Trustee Cole	<u>Aye</u>	Trustee Fahs	<u>Aye</u>
Trustee Monroe	<u>Aye</u>	Trustee Ketchner	<u>Aye</u>
Mayor Shayler	<u>Aye</u>		

I, Wendy Seely, do hereby certify that resolution #17/18-16 was passed at a meeting of the Board of Trustees of the Village of Wellsville, New York, held on January 8, 2018, and is incorporated in the original minutes of that said meeting, and that said resolution has not been altered, amended or revoked and is in full force and effect.

Certified by the Village Clerk

- Trustee Cole made a motion to accept and approve Resolution #17/18-17, To Transfer the Refuse Equipment Reserve to the General Fund Equipment Reserve.

**RESOLUTION NO 17/18-17
OF THE VILLAGE BOARD OF TRUSTEES**

TO TRANSFER THE REFUSE EQUIPMENT RESERVE TO THE GENERAL FUND
EQUIPMENT RESERVE

At a regular meeting of the Board of Trustees of the Village of Wellsville, New York held on January 8, 2018, the following resolution was adopted:

WHEREAS, the Village of Wellsville, New York, has a Type Capital Reserve for Equipment in the Refuse Fund which is no longer needed, and

WHEREAS, the State of New York allows those reserve funds to be transferred to another Capital Reserve having the same tax base which is the case with the Village of Wellsville General Fund.

NOW, THEREFORE BE IT RESOLVED, the Village of Wellsville Board of Trustees will transfer those Capital Reserve Funds from the Refuse Fund to the General Fund Equipment Capital Reserve with those funds totaling approximately \$100,000.

Dated: January 8, 2018; this resolution shall take effect immediately.

Moved by Trustee Cole; seconded by Trustee Ketchner.

The foregoing resolution was adopted by the Board of Trustees of the Village of Wellsville by roll call:

Trustee Cole	<u>Aye</u>	Trustee Fahs	<u>Aye</u>
Trustee Monroe	<u>Aye</u>	Trustee Ketchner	<u>Aye</u>
Mayor Shayler	<u>Aye</u>		

I, Wendy Seely, do hereby certify that resolution #17/18-17 was passed at a meeting of the Board of Trustees of the Village of Wellsville, New York, held on January 8, 2018, and is incorporated in the original minutes of that said meeting, and that said resolution has not been altered, amended or revoked and is in full force and effect.

Certified by the Village Clerk

MONROE:

1. WWTP Project Update. Bill Whitfield reported on a lengthy meeting with MRB Group last week, indicating that the design team spent a lot of time going through the wastewater plant to prioritize needs. Bill Davis of MRB will come to the next Village Board meeting on January 22nd, 2018.
2. Request motion to update the leachate disposal agreement with Hyland per the same per gallon 2017 fee through December 31st of 2018. A copy of the letter to Mr. Robert Kras stating such was provided for the Board's information. Trustee Fahs seconded. Carried.

KETCHNER:

1. 23 North Main Street – no update at this time.
2. Trustee Ketchner made a motion to accept Shannon McMahon's resignation, effective December 29th, 2017. Seconded by Trustee Cole. Carried.
3. Trustee Ketchner made a motion to replace Shannon McMahon's full-time position with a part-time Clerk, less than 30 hours per week, five days a week, at a competitive rate to be determined. Seconded by Trustee Fahs. Carried.

FAHS:

1. WPD Labor Agreement (Executive session) – no update at this time.

- Trustee Fahs made a motion to accept and approve Resolution #17/18-18, To Award Gateway Enhancement Project Bid.

**RESOLUTION NO 17/18-18
OF THE VILLAGE BOARD OF TRUSTEES**

TO AWARD GATEWAY ENHANCEMENT PROJECT BID

At a regular meeting of the Board of Trustees of the Village of Wellsville, New York held on January 8, 2018, the following resolution was adopted:

WHEREAS, the Village of Wellsville, New York, solicited bids per policy for construction of the Gateway Enhancement Project funded through the NYS DOT, and

WHEREAS, the low base bid was submitted by CP Ward in the amount of \$301,385.50, and

WHEREAS, the Village of Wellsville wishes to accept said bid and to enter into an agreement with CP Ward for the construction of the Gateway Enhancement Project.

NOW, THEREFORE BE IT RESOLVED, the Village of Wellsville Board of Trustees authorizes Mayor Shayler and Bill Whitfield, Director of Public Works, to execute all necessary documents for that agreement on behalf of the Village of Wellsville.

Dated: January 8, 2018; this resolution shall take effect immediately.

Moved by Trustee Fahs; seconded by Trustee Monroe.

The foregoing resolution was adopted by the Board of Trustees of the Village of Wellsville by roll call:

Trustee Cole	<u>Aye</u>	Trustee Fahs	<u>Aye</u>
Trustee Monroe	<u>Aye</u>	Trustee Ketchner	<u>Aye</u>
Mayor Shayler	<u>Aye</u>		

I, Wendy Seely, do hereby certify that resolution #17/18-18 was passed at a meeting of the Board of Trustees of the Village of Wellsville, New York, held on January 8, 2018, and is incorporated in the original minutes of that said meeting, and that said resolution has not been altered, amended or revoked and is in full force and effect.

Certified by the Village Clerk

- Trustee Fahs acknowledged the receipt of the resignation of Emerald Hook & Ladder member, Anthony Guyot, received January 3rd, 2018.
- Trustee Fahs announced receipt of the Fire Board minutes from the December 18th, 2017, meeting.

POLICE DEPT:

- Police Chief O'Grady shared the information regarding, as of January 1st, New York State is requiring a Public Defender be present at all arraignments. He stated that the County has hired an additional Public Defender to be on call to

cover the after-hours timeframe. He will monitor this new process for the financial impact.

DPW:

1. Director Bill Whitfield indicated that the DPW has been chasing a 100,000 gallon per day water leak, unable to find it to date. The water levels are maintaining, so the reservoirs are good. The brutal cold temperatures have made the search more difficult.
2. Mr. Whitfield indicated that Chris Lounsberry began training today in the water plant.

ATTY:

1. None.

TREASURER:

1. None.

On a motion made by Trustee Fahs and seconded by Trustee Cole, the Board moved out of regular session and into executive session at 7:17 pm. Carried.

On a motion made by Trustee Ketchner and seconded by Trustee Fahs, the Board moved out of executive session and back into regular session at 7:35 pm. Carried.

On a motion made by Trustee Ketchner and seconded by Trustee Cole, the meeting adjourned at 7:37 pm in honor of the retiring Village Clerk, Kathy Kinder.

Respectfully submitted,

Wendy Seely
Village Clerk

Per NYS Amendment to the State's Open Meeting Law, public records already available under FOIL, in addition to any resolution, law, rule, regulation, policy or any amendment, that is scheduled to be the topic of discussion at an open meeting, are available upon request to the extent practicable as determined by the Village of Wellsville. The Village of Wellsville will post board meeting agenda and minutes on its web site at www.wellsvilleny.com.